

MINUTES OF MEETING OF THE  
BOARD OF COMMISSIONERS

August 17, 2023

THE STATE OF TEXAS §  
COUNTY OF HARRIS §  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11 §

The Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") met in special session, open to the public, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379, a meeting place inside the boundaries of the District, on Thursday, August 17, 2023, at 6:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Karen Plummer	President
Steve Williams	Vice President
Dorothy Dalton	Secretary
Robert Pinard	Treasurer/Asst. Secretary
Zach Dunlap	Asst. Treasurer

All members of the Board were present, thus constituting a quorum. Also attending the meeting were the following District employees: Mr. Jamie Chebra, Chief Executive Officer ("CEO"); and Ms. Katie Conn, Compliance Manager. District consultants in attendance were: Ms. Regina D. Adams, attorney, and Ms. Carla Christensen, paralegal, of Radcliffe Adams Barner PLLC ("RAB"), general counsel for the District; Mr. Brian Trachtenberg and Ms. Anna Phillips of Greathouse Holloway McFadden Trachtenberg, PLLC ("Greathouse"), special counsel to the District; and Mr. Zach Karrenbrock of 62 Digital, LLC ("62 Digital"), the District's communications coordinator. Members of the public were also in attendance. A copy of the sign-in sheet is attached hereto.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

This meeting was video recorded by 62 Digital for use by the District. The meeting was also streamed live by 62 Digital on the District's website.

The Board held a moment of silence for prayer and reflection.

**PUBLIC COMMENTS**

There were no public comments at this time.

**STATUS OF CYPRESS CREEK EMERGENCY MEDICAL SERVICES ("CCEMS") VS. THE DISTRICT, ET AL (THE "CCEMS LITIGATION"), AND RELATED LEGAL MATTERS AND TAKE NECESSARY ACTION ON SAME**

Mr. Trachtenberg and Ms. Phillips updated the Board on the status of the CCEMS Litigation and bankruptcy proceedings, including legal matters regarding CCEMS' anticipated receipt of Federal Emergency Management Agency ("FEMA") receivables in the approximate amount of \$380,000.00. Mr. Trachtenberg stated that the Texas Department of Emergency Management recently approved CCEMS' claim for reimbursement of the receivables. Mr. Trachtenberg noted that the next step in the process was for FEMA to also approve CCEMS' claim for reimbursement of the receivables.

**REVIEW RELEASE OF DISTRICT PATIENT PROTECTED HEALTH INFORMATION ("PHI"), AND TAKE ANY NECESSARY ACTIONS ON SAME**

Mr. Trachtenberg stated that he had updates on the release of PHI to discuss with the Board in Executive Session.

**REVIEW DISTRICT PERSONNEL MATTERS**

Mr. Chebra stated that he had personnel matters to discuss with the Board in Executive Session.

Commissioner Plummer then stated that the Board would convene in Executive Session to deliberate the items listed above as matters of attorney-client privilege as they related to the PHI matter, pursuant to Section 551.071, Texas Government Code and personnel matters pursuant to Section 551.074, Texas Government Code.

All members of the Board present, Mr. Chebra, Ms. Conn, Ms. Adams, Ms. Christensen, Mr. Trachtenberg and Ms. Phillips convened into Executive Session at 6:18 p.m.

Commissioner Dunlap exited the meeting at 6:28 p.m.

All other meeting attendees still present re-entered the meeting at 8:11 p.m.

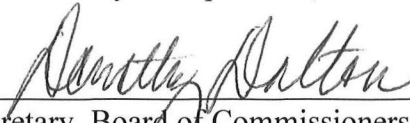
**RECONVENE IN OPEN SESSION**

Commissioner Plummer reconvened the meeting in open session at approximately 8:14 p.m. at which time the following action was taken by the Board:

Upon motion by Commissioner by Williams, seconded by Commissioner Dalton, after full discussion and the question being put before the Board, the Board voted unanimously to appoint Commissioners Williams and Pinard to the PHI Committee and authorize such committee to determine any necessary actions of the District's general or special counsel as they relate to the PHI release investigation.

There being no further business to come before the Board, the meeting was adjourned at 8:15 p.m.

PASSED, APPROVED AND ADOPTED this 26<sup>th</sup> day of September, 2023.

  
Secretary, Board of Commissioners

(DISTRICT SEAL)

